

## **Minutes of the Parks and Recreation Commission of the City of Overland held on February 22, 2018**

Meeting was called to order at 7:09 p.m.

Resident Comments: None

The following commission members were in attendance:

Robert Schuetz	Tim Jones
Karen Seal	Kent Funkhouser
Micah Richardson	

Parks & Recreation Director: Erin Willey  
Absent: Donna Dill, Donna Lewis, Dennis Chiodini

Tim Jones made a motion to approve the minutes of the January 25, 2018 meeting. Motion was seconded by Micah Richardson. Motion approved 5-0.

Park Report presented by Parks & Recreation Director, Erin Willey.

Discussion took place about the City of Overland Special Events in regards to the tracking number of attendance at each event. Some events can be tracked through registration requirement, which can be verified by occupancy permits if necessary. All other events are tracked by a staff member using a tally counter.

Discussion took place about the Woodson Road Tennis Court in regards to leaf pickup by parks staff. It was requested that the Parks staff tend to the Tennis Courts a little more than what they are doing now. Short staffing in the department may be the issue for this.

Discussion took place in regards to Micah's Report in regards to comparison costs and use of soccer fields in the area. Micah Richardson inquired a question to the Commission regarding the purpose of the Committee, which is to help research, study, and recommend items and ideas to the City Council for consideration. Micah Richardson also inquired with the Commission regarding the responsibility of the Commission as a whole, which is a recommending body only for the City. The formation of the Commission was to help the City continually identify current recreational uses, secure available lands for recreation, execute and recommend future park improvements, and the protection of the parks with open space for optimal recreational opportunities. Karen Seal explained that she was once told that the City had neglected the Parks for many years prior to the Commission forming due to focusing more on street work at that time. Looking forward in regards to the Soccer Field and fee study, it is recommended to retain the same rates and policies to help see how popular the new field at Legion Park becomes; especially due to the lack of park restrooms.

Tim Jones inquired about the replacement of the lobby furniture (couches) due to its deplorable condition. Erin Willey stated that the staff is looking for reasonable pricing to replace these

items. If a good price presents itself, she will present it to the City Administrator for approval due to budget allocating in this current fiscal year. Erin Willey stated that she has requested to allocate money for the replacement of this furniture for the new fiscal year as a backup plan if she cannot get it before the end of June 2018.

Discussion took place in regards to the status update of the Parks Sales Tax and current budget outlooks.

Discussion took place about the employment status for the Community Center and Parks Department. Erin Willey stated that she has found a Recreational Specialist that the City is waiting for their final paperwork to come through at this time.

Robert Schuetz motioned to adjourn the meeting. The motion was seconded by Tim Jones. Motion approved.

Adjourned at 8:25 p.m.

ATTEST:

Erin Willey

Erin Willey  
Parks and Recreation Director