

Minutes of the Parks and Recreation Commission of the City of Overland held on May 31, 2018

Meeting was called to order at 7:01 p.m.

Resident Comments: None

The following commission members were in attendance:

Robert Schuetz	Tim Jones
Karen Seal	Kent Funkhouser
Micah Richardson	Dennis Chiodini
Donna Dill	

Parks & Recreation Director: Erin Willey

Absent: Donna Lewis

Tim Jones made a motion to approve the minutes of the January 25, 2018 meeting. Motion was seconded by Micah Richardson. Motion approved 5-0.

Park Report presented by Parks & Recreation Director, Erin Willey.

Discussion took place about Mort Jacobs Park in regards to the playground. The ending grant total was less than estimated. Therefore the City's contribution was less than estimated as well. Discussion took place about Mort Jacobs Park in regards to the Girl Scouts Tree. A local group of girl scouts planted a tree at Jacobs Park for Arbor day in the park near the service drive.

Discussion took place about Mort Jacobs Park in regards to the Summer Camp. Camp will be starting soon on June 11th. At this time we have a cap number of 108 campers this year.

Discussion took place about Legion Park in regards to the Grant. The City is finalizing paperwork for RFP. Staff is clearing out items in the restrooms that the City will retain for future use.

Discussion took place about Legion Park in regards to the Storage Containment Area: the City hopes to revisit the layout of the containment area to be more self-contained and safe with a new overall design. This design was mentioned in the City Council meeting, but is still pending approval for next fiscal year.

Discussion took place about Erickson Plaza in regards to the Fountain. The fountain underwent repairs due to lighting issues, which caused a delay for the fountain to start running. These repairs had nothing to do with the most recent car that ran into the front of it

Discussion took place about Erickson Plaza in regards to the Parking lot. The City Council has been discussing the idea of possibly offering a dollar amount to purchase the parking lot adjacent to the plaza, but at this time no reasonable dollar amount has been suggested yet.

Discussion took place about Erickson Plaza in regards to the Gazebo Roof. The roof is in need of sanding and re-staining. The Parks Dept. budgets this amount in every 3-5 years and is due to be services in FY 19-20. City staff will look at if monies are available to have it done in FY 18-19 due to current aesthetic appearances.

Discussion took place about Wild Acres Park in regards to the Lake Panel. This panel went out when the Dept. tried to start it for the spring season. A new replacement panel has been ordered and will be arriving shortly for installation. This panel controls the fountain and aerators.

Discussion took place about Wild Acres Park in regards to the Derby Stock. For the derby, the MO Dept. of Conservation will be out next week to stock the lake for the Kids Fishing Derby on June 9th. The lake will be closed once stocked to allow good fishing for the kids.

Discussion took place about Wild Acres Park in regards to the Carp & Koi. The Parks Dept. recently had the MO Dept. of Conservation out to shock the fish in the lake to look for Asian Carp and Koi Fish, as reported by nearby fisherman to the Dept. The results were that there were Koi Fish in the lake discovered and Common Carp as well, but no Asian carp or the carp recently removed from Creve Coeur Lake earlier this year.

Discussion took place about Wild Acres Park in regards to the Storm Tree Damage. In the most recent storms, a few trees fell on the back side of the park closest to Canter way. These trees have been removed and that part of the park was reopened afterwards.

Discussion took place about Wild Acres Park in regards to the Owls. There are still Great Horned Owls living in Wild Acres Park. The two main owls are on their second breeding and one owl from the first breeding has decided to stay in the park as well, which is rare to encounter.

Discussion took place about Wild Acres Park in regards to the Hall Use. For a weekly overview, the hall is rented on Sundays for Church, Quilters on Mondays, Dog Training Class on Tuesdays, and large parties on Fridays and Saturdays.

Discussion took place about Norman Myers Park in regards to the Storm Damage. A large tree limb fell near the restrooms and has been removed from the park by the Parks Dept.

Discussion took place about Brooks Park in regards to the restrooms and bridge.

Discussion took place about Woodson Road Park in regards to the Dog Park. One of the dog park fountains in the first off leash area has been not working correctly and the Dept. has closed this area off for repairs.

Discussion took place about Woodson Road Park in regards to the Dog Park . The Parks Director is only aware of 2-3 complaints regarding patrons or dogs at the park. One complaint about a dog and the other two about a dog park owner not being nice.

Discussion took place about Woodson Road Park in regards to the Dog Park. A resident suggested the idea of mounting a web cam at the dog park so that dog park patrons may be able to see when others are utilizing the park to help with play dates. It was also suggested as a safety monitoring as well.

Discussion took place about Woodson Road Park in regards to the Tennis Courts: The courts are routinely used by residents, Ritenour School District and United States Tennis Association.

Discussion took place about Canterway Park in regards to the Zip line, which is doing good. No reports for recent repairs.

Discussion took place about Community Center in regards to the exterior wall and water leaks. City staff have noticed the past month an issue with water penetrating through the cinder block walls of the southwest corner of the building (gymnasium). Money was approved to repaint the inside of the gymnasium this fiscal year, but due this recent discovery, the Director will be recommending to the City Administrator and Council to appropriate the funds for the inside painting to the exterior waterproofing on these two outside walls when the funds are available next fiscal year.

Discussion took place about Community Center in regards to the Fitness Equipment. The True Elliptical is currently not offering tv capability anymore due to the tuner sensor inside the console going out. Unfortunately to repair this part the console would need to be replaced, costing the City \$1,500 since it is 1 year outside its warranty. Since everything else works ok with the device except the tv, the Director has opted not to replace the console at this time.

Discussion took place about Community Center in regards to the Tv Service and Channels. Due to a recent update of Charter's account system, the City has retained its same package with them but Charters channel package has changed resulting in some channels not being available anymore.

Discussion took place about Community Center in regards to the Billboard Table. The felt on the billboard table will be replaced next fiscal year thru Cue & Cushion.

Discussion took place about Community Center in regards to the Carpet Cleaning. Cleaning service is scheduled per month as needed. Some spots in the carpet squares will be replaced if the staff cannot have the spot removed during cleaning.

Discussion took place about Community Center in regards to the Phone service. Phone service is temporarily disrupted and not available due to repairs.

New Business was discussed in regards to Micah Richardson's email sent prior to the meeting regarding the Park Fund Budget. Micah Richardson is looking for the City to be more transparent with community residents. He has also asked if the City will supply a draft of the Park Fund Budget to the Parks Commission prior to releasing it to the City Council. The Parks Director stated that she would need to address the City Admin with that question for an answer.

Discussion took place about revenue in regards to why the revenue generated by the Parks & Recreation Dept. is not returned to the Parks Fund, but instead sent to the General Fund for the City. Micah Richardson stated that he would like to see a breakdown for reason why the allocated revenue cost is retained by the General Fund in the amount of \$130,000. There was mention why the City of Ferguson can allow this revenue to stay in the Parks Dept. and not be retained by the City's General Revenue Fund. The Parks Director stated that she believed that the Parks Fund could not have additional revenue allowed into it besides what is obtained by the Parks Sales Tax due to the ballot language of the statue voted on by the community residents. Micah Richardson and Tim Jones requested a list of accounting policy controls that will be set in place to prevent monies in the Park Fund are used on the park related items and not for other City use.

Discussion took place about the budget in regards to an \$800,000 surplus in the ~~Park Fund~~ **General Fund Budget. (Corrected per 6/28/18 Meeting Approval)**

The Parks Commission has requested that the City Administrator join the next meeting in an effort to help answer some of these budget questions for the commission members.

Old Business was discussed about Legion Park in regards to field rental fees. Robert Schuetz explained the Parks Dept.'s concern of keeping with the same rate for current field usage may be more detrimental to the new park improvements than positive. The Parks Director stated that investing a significant amount of money into park improvements, we should consider the idea of protecting it by raising the current rental fees from free to some nominal agreed upon fee. Micah Richardson asked the question in regards to the fees, does the Parks Dept. retain it or will it go to the City's General Revenue Fund? This question also refers to community center fees, pavilion fees and etc. It was suggested that if the City retains the current fees of field rentals, maybe it can consider a holding retainer fee that is similar to a security deposit fee that is refundable provided there are no damages accrued.

Robert Schuetz motioned to adjourn the meeting. The motion was seconded by Tim Jones. Motion approved.

Adjourned at 8:27 p.m.

ATTEST:



Erin Willey
Parks and Recreation Director