

SECTION 2.

Methodology



Public Forum Meeting



Park Inventory

The methodology used in preparing the master plan included meetings with residents, Parks and Recreation Staff, Parks Commission, and City Staff, while also researching the existing parks and collecting base information. This information included maps, photographs, and existing planning documentation. The data was then analyzed and reviewed against current park standards to identify conceptual improvement recommendations. These recommendations were reviewed with residents and staff, and refined to final master plan recommendations that the City of Overland can implement in phases as smaller projects. The staff, commission and community input in the planning process was pivotal to the creation of the final master plan recommendations.

At each public forum the community was presented several opportunities to provide input. These included discussion during the meeting, maps for notes or drawing thoughts and ideas in workshop sessions, and a take home input form that could be completed at the meeting or returned to the parks department when completed. These forms were also available at the community center for additional input following the meetings. All input received is included in the appendix of this report.

The process to complete the Master Plan included four tasks:

- 1) Project Initiation / Data Collection
- 2) Analysis
- 3) Conceptual Design Recommendations
- 4) Final Recommendations and Master Plan

TASK I - PROJECT INITIATION / DATA COLLECTION

- **Base Map Collection:** Gathered existing base maps, surveys, and aerial photographs of the park properties.
- **Site Visits and Inventories:** Conducted several walking tours of the existing parks to view, photograph, and inventory existing conditions and amenities.
- **Met with staff, Parks Commission, and the community** to obtain input and identify program items for the parks. Input opportunities included one-on-one discussions with the design team, workshop maps, and comment session. These

CITY OF OVERLAND, MISSOURI
PARKS MASTER PLAN 2010
PUBLIC FORUM #1 – DATA COLLECTION

Thursday June 24, 2010
7:00 – 9:00 P.M.

Your thoughts regarding the City of Overland Parks System and trails are very important in our effort to ensure that your parks and trails meet the needs of the community. We would appreciate it if you would take a few minutes to answer the following questions, and return this completed questionnaire this evening or to the Parks Department no later than Friday July 16, 2010.

1. Please indicate how often you and members of your household have used each of the following parks during the past 12 months by placing a check mark below the appropriate number to the right of each park.

Number of park visits	Never	1-5 times	6-10 times	11-15 times	16+ times
Center Way Park	<input type="checkbox"/>				
Legion Park	<input type="checkbox"/>				
Moff Jacobs Park	<input type="checkbox"/>				
Norman Myers Park	<input type="checkbox"/>				
Robert Brooks Park	<input type="checkbox"/>				
Woodson Park	<input type="checkbox"/>				
Wild Acres Park	<input type="checkbox"/>				

2. What activities or amenities in the parks do you or members of your household currently enjoy?

3. What improvements or changes would you like to see made within the existing parks and why?

4. What are your thoughts regarding the acquisition and development of additional park land within the City of Overland? What activities or amenities would you like to see in new city parks?

CITY OF OVERLAND
Parks Master Plan 2010
Page 1 of 9

Data Collection input sessions included:

- Master Plan Kick-Off Meeting : May 5, 2010
- Park Walks with Staff: May 25, 2010
- Parks Commission Kick-Off Meeting - May 27, 2010
- City and Parks Staff Kick-Off Meeting - June 17, 2010
- Public Workshop #1 Data Collection - June 24, 2010

TASK 2—ANALYSIS

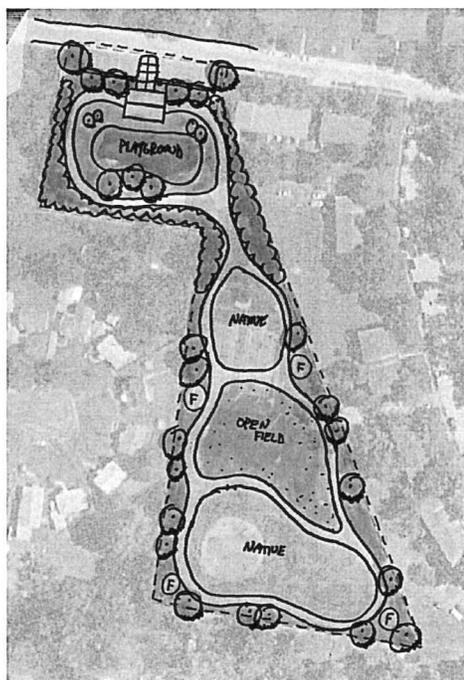
- Identified and evaluated recreation opportunities within the parks system based on national standards and review of park use with Parks Staff.
- Identified and evaluated opportunities for acquisition of open space for preservation and/or development of future parks based on national standards and allocation of existing parkland within the city.
- Organized feedback from the Staff, Parks Commission and Community to identify the issues relevant to the City of Overland.

TASK 3 & 4 - CONCEPTUAL DESIGN RECOMMENDATIONS & FINAL MASTER PLAN UPDATE

The final tasks involved the development of conceptual design recommendations based upon the needs and program items identified in Tasks 1 and 2. This information was compiled and presented to staff and the community.

Final design recommendations were created based on feedback, and a narrative was developed for the final City of Overland Parks Master Plan document.

- Developed recommendations for future land acquisition, future parks, and improvements to existing parks. Recommendations were based on community and city input and review of parks and recreation standards.
- The conceptual design recommendations were presented to staff and the community for their review and discussion.





These discussion sessions included:

- Parks Walk to Verify Design Ideas: August 25, 2010
- Parks Commission Concepts Review: August 26, 2010
- Public Forum #2 Design Review: September 16, 2010
- Staff Concept Review: October 6, 2010
- The final designs and cost opinions were developed taking into consideration the community input and further review with staff and the Parks Commission. The final presentation was given to the community and City Council on February 7, 2011 at City Hall. Presentations and review meetings for the final design recommendations included:
 - Parks Commission Final Design and Cost Review: January 27, 2011
 - Staff Final Design and Cost Review: January ?, 2011
- The final master plan document was prepared including revisions based on the final plan review with the Council and community.
- The final master plan document was delivered to the City in February 2011.

Please note that the City of Overland Parks Master Plan is a fluid document. Recommendations made within the document speak to the needs and desires at the time it was prepared. As the City of Overland begins the implementation of the recommendations it is important to keep in mind the difficulties of anticipating exact budgets, time lines and opportunities. For this reason, it is recommended that this plan be reviewed and updated periodically to ensure it continues to be based on current data and standards.